

# **bCentered Training Pilates Studio**

## **STUDIO POLICIES**

- If you show up late to your session you will be trained for your remaining scheduled time only and still charged full price for the session. Also, please note that teacher/trainer will not be able to extend a session to make up the difference in any time lost.
- If you are running more than 15 minutes late, please call and let me know, otherwise the session will be cancelled and charged for the full session.
- Classes and class times are subject to change.
- **CANCELLATION POLICY** - Please note cancellations without proper notice as listed below will be charged the full price of the training session or class. This includes for any reason even illness. The policy will be strictly enforced, so that the teacher has enough time to schedule another client for that class or time slot.
  - **ALL PRIVATE, DUET & TRIO TRAININGS** - paid on a monthly basis and payment is due the first week of the every month. **\*24 hour cancellation policy applies**
  - **EQUIPMENT/APPARATUS & CIRCUIT CLASSES** – paid by single class, 10 pack, or Unlimited class membership; **\*6 hour cancellation policy applies**
  - **MAT/ BARRE/ FUSION/YOGA CLASSES** - paid by single class, 10 pack, or Unlimited class membership; **\*6 hour cancellation policy applies**
  - **UNLIMITED CLASS MEMBERSHIP** – paid by month auto deduct. If a class is cancelled due to unforeseen circumstances such as: inclement weather or <3 people in the class that day only, an additional free day will not be added onto your monthly contract.  
**\*6 hour class cancellation policy applies**
- NO REFUNDS will be issued only credit.
- **INCLEMENT WEATHER** – the studio closes when Green Bay Public Schools cancel school.
  - IF there is a 2 hour delay with the Green Bay Public Schools, the classes and/or trainings affected will be cancelled and rescheduled as well.
  - IF bad weather happens during school break, we will make the decisions based on weather forecasts.
  - PLEASE NOTE: We will notify everyone via email and Facebook.  
we apologize, in advance, for any inconvenience - however - our top priority is your safety.
- Due to all the equipment in the studio no young children or babies are allowed. Safety is always our number one priority.
- In case of teacher/trainer sickness or emergency, a reasonable effort will be made to notify affected clients; therefore, please maintain current contact information with bCentered Training Pilates Studio.
- bCentered Training Pilates Studio will not be responsible or liable for any article lost, stolen or damaged in or about the studio.

By signing below you understand and agree to the terms above:

---

Client Signature & Date